

BOARD OF EDUCATION
Borough of Manasquan

The Special Action Meeting and Public Hearing on the 2014-2015 School District Budget was held in the Manasquan High School Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, May 6, 2014.

The President, Mr. Pellegrino, called the meeting to order at 7:05 p.m. and read the Opening Statement.

1. Call to Order

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

Call to Order

Mr. Pellegrino requested that everyone join in the Pledge of Allegiance.

2. Pledge of Allegiance

Pledge of Allegiance

3. Roll Call

<i>Donna Bosson</i>	<i>Michael Forrester (SLH) – absent</i>	<i>Alfred Sorino-arrived 8:00 p.m.</i>
<i>Jack Campbell</i>	<i>Mark Furey (Belmar) - absent</i>	<i>Tedd Vitale (Brielle) - absent</i>
<i>Kenneth Clayton – absent</i>	<i>Heather Garrett-Muly</i>	<i>James Walsh - absent</i>
<i>Linda DiPalma</i>	<i>Thomas Pellegrino</i>	<i>Patricia Walsh</i>

Roll Call

Also Present: Renae LaPrete, Interim Superintendent of Schools; Dominic V. Carrea, Interim Business Administrator/Board Secretary; Michael Gross, Board Attorney; Sandi Freeman, Recording Secretary.

Absent: Joyce Pegler, Student Representative to the Board

Mr. Pellegrino read the Mission Statement

4. Mission Statement

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

Mission Statement

5. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent of Schools to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Statement to The Public

Mr. Pellegrino acknowledged Dr. Frank Kasyan, the incoming Superintendent of Schools and welcomed and introduced Ms. Lynn Coates, the incoming Business Administrator.

Mr. Pellegrino opened the Public Hearing on the 2014-2015 School District Budget.

6. Presentations

- Public Hearing on the 2014-2015 School District Budget

Mr. Pellegrino began the Power Point Slide Presentation on the 2014-2015 School District Budget.

Mrs. LaPrete explained the budget development process and thanked the administration for their assistance with the development of the budget and the staff for their input. She continued with the presentation and provided information on the educational, instructional and personnel components of the budget.

Jesse Place, Director of Technology, provided details on the technology initiatives included in the 2014-2015 budget.

Mr. Carrea continued with the financial/operating budget components of the budget.

Mr. Pellegrino concluded the budget presentation with a summary of the accomplishments anticipated from the 2014-2015 budget and reported a 1.4 cent tax increase which is the 4th lowest tax increase in ten years.

Mr. Pellegrino thanked Mr. Carrea, Ms. Read and the business office staff for their efforts in preparing the budget.

A copy of the Power Point 2014-2015 Budget Presentation will be included in the formal minutes.

Mr. Pellegrino opened the Public Comment on Agenda and read the following statement.

7. Public Comment on Agenda

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Jeanne Petillo, 78 Morris Avenue, Manasquan, asked where the Random Drug Testing was allocated in the budget. Mr. Carrea replied that \$25,000 was allocated in the regular programs portion of the budget. Ms. LaPrete said after reviewing the line item it was decided there was no need to increase the budgeted amount. Ms. Petillo provided the Board with a packet of information she acquired via OPRA relating to RSDT issues and practices. She asked if the current SAC is certified by the Department of Health to take specimens. She asked the Board to consider the concerns of the parents when reviewing whether to renew staff this evening for the 2014-15 school year.

Donna Ruggiero, 439 Long Avenue, Manasquan, commented on the demands of students for reimbursement for follow up drug testing.

Mr. Pellegrino closed the Public Comment on Agenda.

Mr. Pellegrino asked for a motion to approve Manasquan – Item #8.

Motion was made by Mrs. Walsh, seconded by Mr. Campbell, to approve Manasquan Item #8.

Discussion: None

Roll Call Vote: Ayes (7), Nays (0), Absent (2) – Mr. Clayton, Mr. Walsh MOTION CARRIED

General Items

8. **Recommend** approval of the **adoption of the final 2014-2015 School District Budget** as listed below and as per the advertised budget – **Document A.**

- a. **BE IT RESOLVED** that the final budget be approved for the 2014-2015 School Year using the 2014-2015 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2014-15 Total Expenditures	24,029,389	341,287	1,032,425	25,403,101
Less: Anticipated Revenues	<u>11,454,357</u>	<u>341,287</u>	<u>19,967</u>	<u>11,815,611</u>
Taxes to be Raised	<u>12,575,032</u>	<u>0</u>	<u>1,012,458</u>	<u>13,587,490</u>

Mr. Pellegrino reported that the Board would be entering into Executive Session and read the following statement.

Executive Sessions

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education, Manasquan, New Jersey, go into Executive Session on this date at 8:14 p.m., to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be forty-five (45) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- ___ 1. Confidential Matters per Statute on Court Order
- ___ 2. Impact Rights to Receive Federal Funds
- ___ 3. Unwarranted Invasion of Individual Privacy
- ___ 4. Collective Bargaining
- ___ 5. Acquisition of Real Property or Investment of Fund
- ___ 6. Public Safety Procedures
- ___ 7. Litigation or Contract Matters or Att./Client Privilege

*Final
2014-2015
School
District
Budget*

*Executive
Session*

X 8. Personnel Matters

9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Motion was made by Mrs. Walsh, seconded by Mr. Campbell, and approved by voice vote of all those present in favor to enter into Executive Session at 8:10 p.m.

Mr. Pellegrino reconvened the Special Action Meeting at 9:10 p.m.

Roll Call:

<i>Donna Bossone</i>	<i>Michael Forrester (SLH) – absent</i>	<i>Alfred Sorino</i>
<i>Jack Campbell</i>	<i>Mark Furey (Belmar) - absent</i>	<i>Tedd Vitale (Brielle) - absent</i>
<i>Kenneth Clayton – absent</i>	<i>Heather Garrett-Muly</i>	<i>James Walsh - absent</i>
<i>Linda DiPalma</i>	<i>Thomas Pellegrino</i>	<i>Patricia Walsh</i>

Also Present: Renae LaPrete, Interim Superintendent of Schools; Dominic V. Carrea, Interim Business Administrator/Board Secretary; Michael Gross, Board Attorney; Sandi Freeman, Recording Secretary.

Mr. Pellegrino asked for a motion to approve Manasquan – Items #9 and #10.

Motion was made by Mrs. Walsh, seconded by Mr. Campbell, to approve Manasquan – Items #9 and #10.

Discussion: None

Roll Call Vote: Ayes (7), Nays (0), Absent (2) – Mr. Clayton, Mr. Walsh MOTION CARRIED

Personnel

9. Recommend approval of the administrators for the 2014-2015 SY as per Document B-1.

10. Recommend approval of the following non-tenure, attaining tenure and tenured teachers for the 2014-2015 SY as per Document B-2.

Mr. Pellegrino asked for a motion to approve Manasquan/Sending District – Items #11 through #13.

Motion was made by Mrs. Bossone, seconded by Mrs. Walsh, to approve Manasquan/Sending District – Items #11 through #13.

Discussion: None

Roll Call Vote: Ayes (7), Nays (0), Absent (5) – Mr. Clayton, Mr. Forrester, Mr. Furey, Mr. Vitale, Mr. Walsh MOTION CARRIED

Personnel

11. Recommend approval of the administrators for the 2014-2015 SY as per Document 1-1.

12. Recommend approval of the following non-tenure, attaining tenure and tenured teachers for the 2014-2015 SY as per Document 1-2.

13. Recommend approval of the following confidential support personnel for the 2014-2015 SY as per Document 1-3.

Mr. Pellegrino opened the second Public Forum. – No Comments

14. Public Forum

Executive
Session

Meeting
Reconvened

Roll Call

Manasquan –
Items #9 & #10

2014-2015
E.S.
Administrators
Document B-1

E.S. Faculty
Document B-2

Manasquan/
Sending
District Items
#11 - #13

2014-2015
H.S.
Administrators
Document 1-1

H.S. Faculty
Document 1-2

Confidential
Support
Personnel
Document 1-3

Public Forum

MINUTES – May 6, 2014

Mr. Pellegrino asked for any Old or New Business.

15. Old Business/New Business – No Reports

Mr. Pellegrino reported that the Board would not require an Executive Session at this time.

16. Executive Sessions

17. Public Forum – No Comments

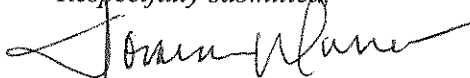
Mr. Pellegrino asked for a motion to adjourn.

Motion was made by Mr. Campbell, seconded by Mrs. DiPalma, and approved by all those present in favor to adjourn the Special Action Meeting at 9:20 p.m.

18. Adjournment

Motion to Adjourn

Respectfully submitted,



Dominic V. Carrea

Interim Business Administrator/Board Secretary

*Old Business
New Business*

*Executive
Session*

Public Forum

Adjournment

MANASQUAN BOARD OF EDUCATION



2014-2015
BUDGET PRESENTATION

MISSION STATEMENT

(continued)

and function within the community that regards students, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

Manasquan School District 2014-2015 Budget Highlight

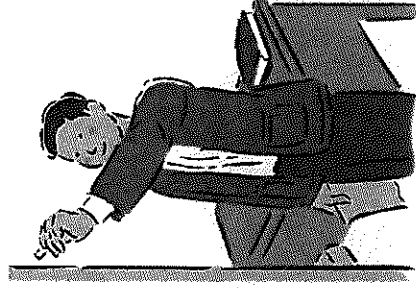
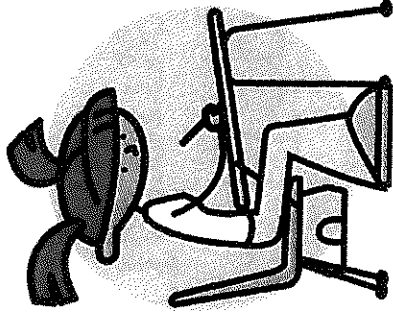
1.4 Cents

Increase in Tax Rate



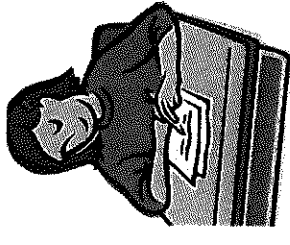
4th Lowest Tax
Tax Increase In Ten Years

The 2014-2015 Budget Provides For:



(Continued)

- Funding for extra classes: new English 1 Honors Course, extra Chemistry Honors section, and summer curriculum writing: AP Language and Comp., French AP, French 1 & 2, Spanish 5, Intro to Sculpture and CAD at MHS
- Funding for extra classes: 3 additional LAL sections and summer curriculum writing for Language, Performing and Visual Arts and the new K-8 Math Program at MES
- Funding to continue to support and expand the District's instructional technology program: purchase of additional 1:1 Student/Faculty devices (tablets)
- A deposit of \$300K into Capital Reserve to fund the local share of projects in the District's Long Range Facility Plan



General Fund (Operating Budget)

Tax Levy Cap Calculation

2014-2015 Tax Levy	\$12, 575,032
2014-2015 Tax Levy Cap allowable by the New Jersey DOE	\$13,679,238
Proposed 2014-2015 General Fund Tax Levy UNDER CAP BY	\$ 1,104,206

General Fund (Operating Budget)

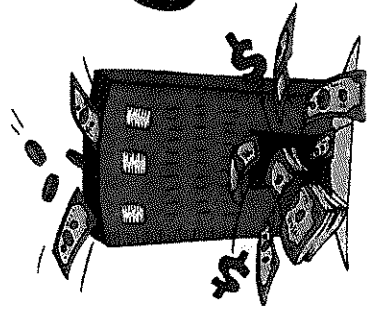
Revenues

	2013-2014 Original Revenues	2014-2015 Proposed Revenues	Dollar Difference
State Aid	\$566,928	\$586,048	\$19,120
Fund Balance	\$281,537	\$355,000	\$73,463
Tuition Revenue	\$8,836,064	\$9,366,309	\$530,245
CDL -Community Development Loan	\$1,376,474	\$890,000	(\$486,474)
Extraordinary Aid & Misc. Revenue	\$257,002	\$257,000	(\$2)
Adj. for P/Y Encumbrances	\$4,891	\$0	(\$4,891)
Tax Levy	<u>\$12,034,544</u>	<u>\$12,575,032</u>	<u>\$540,488</u>
Total General Fund	\$23,357,440	\$24,029,389	\$671,949

General Fund Balance: What Is It?

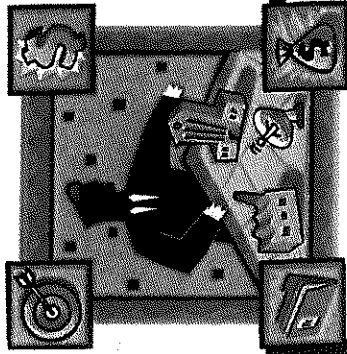
- In essence the Board's Savings Account
- Limited by law to the greater of \$250,000 or 2% of the general fund budget
- Excess Fund Balance Fluctuates from year to year and must be designated for tax relief
 - 2013-2014 Budget - \$281,537 (\$156,037 + 125,500 from tuition reserve)
 - 2014-2015 Budget - \$355,000 (\$255,000 + \$100,000 from tuition reserve)





General Fund Appropriations


	2013-2014 Revised Appropriations	2014-15 Proposed Appropriations	Dollar Difference
Total Current Expense	\$22,700,329	\$23,653,130	\$952,801
Total Capital Outlay	\$657,111	\$76,259	(\$580,852)
Deposit to Capital Reserve	<u>\$0</u>	<u>\$300,000</u>	<u>\$300,000</u>
Total General Fund	\$23,357,440	\$24,029,389	\$671,949



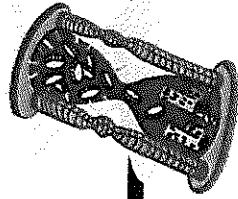
Advertised Appropriations (Continued)

	2013-2014 Appropriations	2014-2015 Appropriations	Dollar Difference
Tuition - Special Ed.	\$727,106	\$801,210	\$74,104
Other Support Services- Guidance	\$751,961	\$738,078	(\$13,883)
Health Services	\$236,838	\$229,008	(\$7,830)
Other Support Services- Regular Education-e.g., Speech Services	\$ 575,412	\$570,826	(\$4,586)
Child Study Teams - Special Education	\$608,143	\$639,658	\$31,515
Improvement of Instructional Services	\$ 334,261	\$366,130	\$31,869
Ed. Media Services - Library	\$328,248	\$344,345	\$16,097

2014-2015 Proposed Capital Outlay Appropriations -

School/Department	Description	\$ Amount
MES	New Active Boards	\$ 10,000
MHS	New Art Studio Color Laser Printer	\$ 3,500
MHS	Athletic Equipment for Weight Room	\$15,200
District 	Commercial Toro Mower	\$20,400
District	Debt Service Assessment for SDA Funding Need	\$27,109
District	Interest to Capital Reserves	\$50
	Total Capital Outlay	\$76,259

Budget Summary Comparison 2013-2014 vs. 2014-2015



	Revised 2013-2014	Proposed 2014-2015	Dollar Difference
General Fund Tax Levy	\$12,034,544	\$12,575,032	\$540,488
Assessed Valuation	\$1,521,996,500	*\$1,563,073,300	\$41,076,800 2.7% Increase
General Fund - Tax Rate: Per \$100 of Assessed Value	\$0.7907	**\$0.8045	**\$0.0138

*The assessed valuation pre Sandy Storm was \$ 1,605,420,340

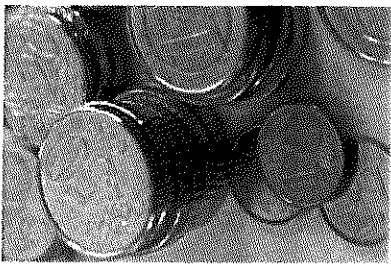
**Without CDL Revenue the Tax Rate for 2014-2015 would be \$0.86
or a \$.07 Increase

Calculating Your Tax Increase

(Assessed Value / 100) X School Tax Increase
Example using average residential assessment:
$(\$488,900 / 100) \times .0138$
Equals \$67.47

Manasquan School District 2014-2015 Budget Highlight

1.4 Cents
Tax Increase



4th Lowest
Tax Increase In Ten Years